

Life-to-Eagle Checklist (Please Re-review on an Ongoing Basis!)

0. Become a Life Scout.
- 1a. Work on completing Eagle MB and other, non-project requirements.
- 1b. Get assigned a LiTE Advisor by contacting the LiTE Coordinator at LiTECoordinator.Troop57@troopmaster.email
- 1c. Be thinking about your project.
2. Review your project idea with your LiTE Advisor.
3. Write up your Eagle Project Proposal using the Eagle Scout Service Project Workbook, and use it to start your Eagle Project Binder.
4. On Eagle Project Proposal get approval/signature from LiTE Advisor (signs as Unit Leader), Beneficiary, and Committee Chair (preferably in that order).
5. Meet with [District Approval Representative](#), and hopefully get approval/signature.
6. Finish Eagle project plan using the Eagle Project Workbook.
7. Review with LiTE advisor.
8. Recruit scouts to help.
9. Do project (note: work on project should not begin before all 4 signatures are received on proposal).
10. Report volunteer hours on [Events Tracker Sheet](#) and notify ActivitiesRecorder.troop57@troopmaster.email
11. Finish writing up project using the Eagle Project Workbook.
12. Get beneficiary's signature, confirming project is complete.
13. Have all non-project Eagle requirements complete.
14. Get a copy of your Individual Progress Report (IPR), Individual History Report (IHR) and Individual Participation Report (IPART) from your [TroopMaster](#) account (Reports menu in TM).
15. Write "Statement of Life Purpose" and list of Leadership Positions (See Eagle App. Req. 7.)
16. Complete [Eagle Application](#)
17. Finish Eagle Binder (make copy).
18. Review Eagle Binder with LiTE Advisor and get signature on Eagle Application (signs as unit leader)
19. Request SMC from LiTE Coordinator -- LiTECoordinator.Troop57@troopmaster.email
20. Deliver two binders to LiTE Coordinator or to Eagle SMC ASMs
21. Have SMC.
22. Modify Eagle binder, if needed.
23. Meet with Troop Committee Chair for signature.
24. Turn in Eagle Binder at Scout House. Keep a copy at home. The Eagle Board of Review Coordinator from the Stanford District will contact you in ~4 weeks to schedule your Eagle BoR.
25. After Successful Completion of BoR email LiTE Coordinator(LiTECoordinator.troop57@troopmaster.email), Advancement Recorder(AdvancementRecorder.troop57@troopmaster.email), and Scoutmaster(Scoutmaster.troop57@troopmaster.email).